جامعة بورسعيد
كلية التمريض

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Program Specification
(2017/2018)

1- Basic Information

    a) Program Title: Bachelor of Nursing (B.S.c)

    b) Program Type: Single   [✓]   Double   [ ]   Multiple   [ ]

    c) Department (s):

        1. Pediatric Nursing.
        2. Obstetric and Gynecological Nursing.
        3. Medical Surgical Nursing.
        4. Psychiatric and Mental Health Nursing
        5. Nursing Administration.
        6. Family and Community Health Nursing.
        7. Critical Care and Emergency Nursing.
        8. Geriatric Nursing.
        9. Nursing Education.

    d) Coordinator: Prof./ Sanaa abd-El Azeem

    e) Date of approval:

2- Professional Information

1- Aim of the Program:

    The program aims to graduate a competent, knowledgeable, scientific based researcher and professional nurse able to provide holistic nursing care, within the ethical and legal frameworks of the social, cultural norms; acts as a professional role model, and a responsible manager who helps consumers to achieve optimal levels of care.

2- Intended Learning Outcomes (ILOs): By the end of the program the student nurse should be able to:

a- Knowledge and Understanding:

a.1. Recognize the basics of normal and abnormal human behaviors and interactions.

a2. Illustrate normal and abnormal structure of human body.

a3. Explain normal and abnormal functions of human body.

a4. Describe etiology, clinical picture, diagnoses and complications of common and life threatening problems affecting patients with different age groups.

a5. Recognize principles of nursing management of common health problems and life threatening in different age group.

a6. Identify determinants of health and principles of different levels of prevention for different age groups.

a7. State principles of communication to deal with the client (his/her relatives/ caregivers) group, community and population.

a8. Identify policies, procedures and guidelines concerning preserving the rights of clients and patients.

a9. Recognize learning principles through different educational activities.

a10. Identify principles underlying the interaction between humans and their environment that impact health.

a11. Identify basic knowledge of research science to be utilized in the delivery of health care in various settings.

a12. Recognize principles and concepts of leadership and management.

a13. Identify the basics of epidemiology and other health related data to advance population health.

a14. Recognize ethical and legal principles underlying client care.

b- Intellectual Skills:

b1. Formulate nursing diagnoses based on assessment data.

b2. Formulate specific plans for meeting needs/problems (taking into account time scale, workload and resources available) within the context of holistic health care and contribution of others.

b3. Use problem solving skills to make judgments /decisions in prioritizing nursing actions.

b4. Integrate knowledge derived from the basic medical, nursing and humanities courses for the development of decision making in practice.

b5. Assist patient/client to make informed health care decisions.

b6. Use teaching and learning principles in implementing educational activities to patient, client and health care providers.

b7. Utilize nursing theories to guide nursing actions.

b8. Use theoretical and empirical knowledge from nursing and related disciplines as a basis for leadership, management, and caregiver roles of the professional nurse in a selected area of nursing practice.

c- Professional Skills:

c1. Use assessment techniques appropriately to identify relevant determinants of health, physical, psychological and cultural needs/ problems.

c2. Apply standard of nursing care possible within the reality of a specific situation.

c3. Demonstrate responsibility for providing safe, competent and appropriate nursing care to individuals in a variety of settings. .

c4. Implement an effective teaching plan with common health problems and based on defined learning needs according to the three levels of prevention.

c5. Apply referrals to appropriate community resources.

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c6. Use informal and formal methods of teaching appropriate to the patient /client learning abilities.

c7. Document decisions taken and actions that implemented.

c8. Evaluate the outcomes of nursing activities.

c9. Apply principles and concepts of leadership /management in different health care settings.

c10. Demonstrate increasing evidence of ability to develop, implement and evaluate an appropriate management plan for patients with acute and chronic health problems.

d- General Skills:

d1. Work effectively with a team.

d2. Manage time and resources effectively and sets priorities.

d3. Apply communication skills professionally.

d4. Develop self- learning abilities.

d5. Use information technology.

d6. Use problem solving and critical thinking skills.

e- Attitude Skills

e1. Protect patient/ client rights to autonomy, respect, privacy, dignity and access to information.

e2. Act as a role model and mentor for less experienced nursing care providers and nursing students.

e3. Communicate with patients/ client with a respect for different values, cultures, intellectual levels and emotional state.

e4. Act as patient advocator taking into account nursing ethics.

e5. Collaborate with health care professionals and consumers to ensure effective and efficient care.

3- Academic Standards:

National Academic Reference Standards (NARS):-

1. Knowledge and Understanding skills:

1.1. Delineates the basics of normal and abnormal human behaviors and interactions.

1.2. States normal and abnormal structure and function of human body.

1.3. Describes etiology, clinical picture, diagnoses and complications of common and life threatening problems affecting patients with different age groups.

1.4. Recognizes principles of nursing management of common and life threatening problems in different age group.

1.5. Identifies determinants of health and principles of different levels of prevention for different age groups and settings.

1.6. Recognizes principles and concepts of leadership/ management, education human interactions and research.

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2. Practical and Clinical Skills:

2.1. Uses a range of assessment techniques appropriate to the situation to identify relevant determinants of health; physical, psychosocial and cultural needs/ problems.

2.2. Implements standardized protocols and guidelines when providing nursing care.

2.3. Provides safe client / patient nursing care.

2.4. Conducts appropriate nursing activities skillfully and in accordance with best evidence-based practices.

2.5. Makes referrals to appropriate community resources.

2.6. Uses informal and formal methods of teaching appropriate to the patient /client learning abilities.

2.7. Documents professional judgment, decisions taken and actions implemented

2.8. Measures critically the outcomes of nursing activities.

2.9. Applies principles and concepts of leadership / management in different health care settings

3. Intellectual Skills:

3.1. Synthesizes assessment data to formulate nursing diagnoses.

3.2. Formulates specific nursing care plan to meet needs/ problems taking into account time frame, workload and available resources within the context of holistic care.

3.3. Uses reasoning skills in prioritizing actions.

3.4. Synthesizes knowledge derived from the basic, medical, nursing, humanities courses for the development of decision making in practice.

3.5. Assists patient/ client to make informed health care decisions.

3.6. Synthesizes clinical evidence in order to solve problems related to the management of patient care and the organization.

3.7. Uses teaching / learning principles in implementing educational activities to patient/ client and subordinates.

4. General and Transferable Skills:

4.1. Works effectively with a team.

4.2. Manages effectively time, resources and sets priorities.

4.3. Applies communication skills in inter professional, social and therapeutic context.

4.4. Participates in ongoing educational activities related to professional issues.

4.5. Uses information technology.

4.6. Uses problem solving skills.

5. Attitude Skills:

5.1. Protects and promotes patient/ client rights to autonomy, respect, privacy, dignity and access to information.

5.2. Acts as a role model and mentor for less experienced nursing care providers and nursing students.

5.3. Communicates with patient / client with a respect for different values, cultures, intellectual levels and emotional state.

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4- Curriculum Structure and Contents

a) Program duration:

- The program is consisting of four academic levels, each level is classifying into two compulsory semesters and one elective summer semester.

- Students who are successfully passing summer semesters, can complete all program requirements before at least one compulsory semester.

- The duration of the program will be at least seven compulsory semesters, followed by one compulsory clinical training year (internship).

- The maximum academic load that can be registered for each compulsory academic semester will be **20** credit hours, while the minimum academic load will be **14** credit hours.

- The maximum academic load that can be registered for each summer academic semester will be **10** credit hours, while the minimum academic load will be **6** credit hours.

  - One credit hour is equal to one theoretical hour/ week.
  - One credit hour is equal to two laboratory hours/ week.
  - One credit hour is equal to three clinical hours/ week.
  - One credit hour is equal to three debriefing session hours/ week.

b) Program structure:

- To obtain a bachelor's degree in nursing sciences with accredited hours, the student must pass **150 credit hours** (university requirements - faculty requirements) distributed as follows:

1- **University requirements:** 10 credit hours (8hrs for elective courses, and 2hrs for compulsory course).

2- **Faculty requirements: distributed as followed:**
  ### a- 90 credit hrs for compulsory nursing courses:-

  Fundamentals of Nursing **"theory and clinical"**, Medical Surgical Nursing "1,2" **"theory and clinical"**, Critical care and Emergency Nursing **"theory and clinical"**, Obstetrics & Gynecological Nursing **"theory and clinical"**, Critical Care of Obstetrics & Gynecological Nursing **"theory and clinical"**, Pediatric Nursing **"theory and clinical"**., Critical Care of Pediatric Nursing **"theory and clinical"**, Introduction in Administration, Psychiatric and Mental Health Nursing **"theory and clinical"**, Family and Community

Health Nursing **"theory and clinical"**, Geriatric Nursing **"theory and clinical"**, and Nursing administration **"theory and clinical"**.

b- 30 credit hrs for compulsory medical courses:-

Anatomy"1,2", Physiology"1,2", Microbiology, Biochemistry, Epidemiology, Pharmacology, Parasitology, Internal Medicine, Surgery, Pathology, Applied Nutrition, Forensic Medicine & Clinical Toxicology, Obstetric& Gynecological medicine, Pediatric Medicine, Pediatric Surgery, and Psychiatric Medicine.

c- 16 credit hrs for compulsory humanities and supportive science courses:-

English Language"1,2", Bio-Statistic, Teaching methods and health education, Research Methodology, Developmental Psychology, Communication skills &Human relations, Nursing Ethics, and Woman's Psychology.

d- 4 credit hrs for elective humanities and supportive science courses:-

Information Technology, Palliative Care, Counseling, Hospitals' budget, Disaster Nursing, and Demography.

- **The student must select one of the elective courses for each academic level.**

c) Program Courses:

N.B: A code of letters and numbers is used to define the courses as follows
* The character symbol of letters refers to the type of courses.
* Hundreds indicate the level at which the course is offered and single and dozens the course number in the study plan (Except compulsory university courses, humanitarian courses and l elective supportive sciences).

Requirements	Courses	Symbol	Number
University requirements	Compulsory courses	Uni	**500**
	Elective courses	Elective (Uni E)	**160**
Faculty requirements	Nursing courses	Nursing (Nur)	**100**
	Medical courses	Medical (Med)	**120**
	Compulsory humanities and supportive science	Supportive (Sup)	**140**

	courses		
	Elective humanities and supportive science courses	Supportive (SupE)	**600**

1) University requirements (10 credit hours)

A- compulsory course (2 credit hours)				
Course code	**Course**	**Credit hours**		**Total credits**
		Theory	**Clinical/ Lab**	
Uni500	**Human Rights**	**2**	**--**	**2**
B-Elective course (8 credit hours) 2 hrs for each level				
***The student will select from the following courses**				
Elective courses for first level				
Course code	**Course title**	**Credit hours**		**Total credits**
		Theory	**Lab/Clinical**	
UniE180	**Arabic Language**	**2**	**--**	**2**
UniE181	**Quality Science**	**2**	**--**	**2**
UniE182	**Science in Arabs**	**2**	**--**	**2**
Elective courses for second level				
Course code	**Course title**	**Credit hours**		**Total credits**
		Theory	**Lab/Clinical**	
UniE280	**Administration and Marketing**	**2**	**--**	**2**
UniE281	**Thinking skills development**	**2**	**--**	**2**
Elective courses for third level				
Course code	**Course title**	**Credit hours**		**Total credits**
		Theory	**Lab/Clinical**	
UniE380	**Environmental Sciences**	**2**	**--**	**2**
UniE381	**Entrepreneurship**	**2**	**--**	**2**
UniE382	**Computer**	**2**	**--**	**2**
Elective courses for fourth level				

Course code	Course title	Credit hours		Total credits
		Theory	Lab/Clinical	
UniE480	**History of Egypt**	**2**	**--**	**2**
UniE481	**Leadership skills**	**2**	**--**	**2**

2) **Faculty requirements** (140 credit hours)

a- **Compulsory Nursing courses (90 credit hours)**

Course		Credit hours				Total Credits	Requisites	
Code	Title	Theory	Debriefing session	clinical	Lab		Pre	Co
Nur100	**Fundamentals of Nursing (Theory)**	**3**	**1**	**---**	**---**	**4**	**---**	**Nur101**
Nur101	**Fundamentals of Nursing (clinical)**	**---**	**---**	**1**	**3**	**4**	**---**	**Nur100**
Nur102	**Medical Surgical Nursing (1)** *(Theory)*	**3**	**1**	**---**	**---**	**4**	**Nur100-Nur101**	**Nur 103**
Nur103	**Medical Surgical Nursing (1)** *(Clinical)*	**---**	**---**	**4**	**2**	**6**	**Nur100-Nur101**	**Nur102**
Nur 200	**Medical Surgical Nursing (2) (Theory)**	**3**	**1**	**---**	**---**	**4**	**Nur102-Nur103**	**Nur 201**
Nur 201	**Medical Surgical Nursing (2) (Clinical)**	**---**	**---**	**4**	**2**	**6**	**Nur102-Nur103**	**Nur200**
Nur202	**Critical Care & Emergency Nursing (Theory)**	**3**	**1**	**---**	**---**	**4**	**Nur200-Nur201**	**Nur203**
Nur203	**Critical Care & Emergency Nursing (Clinical)**	**---**	**---**	**4**	**2**	**6**	**Nur200-Nur201**	**Nur202**
Nur300	**Pediatric Nursing (Theory)**	**3**	**1**	**---**	**---**	**4**	**Nur 200-Nur 201**	**Nur 301**
Nur301	**Pediatric Nursing**	**---**	**---**	**3**	**2**	**5**	**Nur 200-Nur 201**	**Nur 300**

(Clinical)								
Nur302	**Critical Care of Pediatric Nursing (Theory)**	**2**	---	---	---	**2**	Nur 300- N 301	**Nur 303**

Course		Credit hours				Total Credits	Requisites	
Code	**Title**	**Theory**	**Debriefi session**	**clinical**	**Lab**		**Pre**	**Co**
Nur303	**Critical Care of Pediatric Nursing (Clinical)**	--	---	**1**	**1**	**2**	Nur 300- Nur 301	**Nur 302- Med 320**
Nur304	**Obstetrics &Gynecological Nursing (Theory)**	**3**	**1**	---	---	**4**	**Nur 200- Nur 201**	**Nur305**
Nur305	**Obstetrics &Gynecological Nursing (Clinical)**	---	---	**3**	**2**	**5**	**Nur 200- Nur 201**	**Nur304**
Nur306	**Critical Care of Obstetrics &Gynecological Nursing (Theory)**	**2**	---	---	---	**2**	**Nu304- Nur305**	**Nur307**
Nur307	**Critical Care of Obstetrics &Gynecological Nursing Clinical)**	--	---	**1**	**1**	**2**	**Nu304- Nur305**	**Nur306**
Nur308	**Introduction in Administration**	**1**	---	---	---	**1**	---	---
Nur400	**Family &Community Health Nursing (Theory)**	**3**	**1**	---	---	**4**	**Nur200- -Nur201 Nur300- Nur301- Nur303- Nur304**	**Nur401**
Nur401	**Family &Community Health Nursing (Clinical)**	---	---	**3**	---	**3**	**Nur200- -Nur201 Nur300- Nur301- Nur303- Nur304**	**Nur400**
Nur402	**Geriatric Nursing (Theory)**	**1**	---	---	---	**1**	**-Nur401 Nur400**	**Nur403**
Nur403	**Geriatric Nursing (Clinical)**	--	---	**1**	---	**1**	**-Nur401 -Nur400**	**Nur402**

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Course		Credit hours				Total Credits	Requisites	
Code	Title	Theory	Debriefi session	clinical	Lab		Pre	Co
Nur406	**Nursing Administration (Theory)**	**3**	**1**	---	---	**4**	**Nur308**	**Nur407**
Nur407	**Nursing Administration (Clinical)**	---	---	**4**	---	**4**	**Nur308**	**Nur406**
Nur404	**Psychiatric Nursing& Mental Health (Theory)**	**3**	**1**	---	---	**4**	---	**Nur405**
Nur405	**Psychiatric Nursing& Mental Health (Clinical)**	---	---	**4**	---	**4**	---	**Nur404**

b- Compulsory Medical courses (30 credit hours)

Course		Credit hours				Total Credits	Requisites	
Code	Title	Theory	Debriefi session	clinical	Lab		Pre	Co
Med120	**Anatomy 1** تشريح	1	---	---	1	**2**	---	---
Med121	**Physiology 1**	2	---	---	---	**2**	---	---
Med122	**Microbiology**	1	---		1	**2**	---	---
Med123	**Parasitology**	**1**	---	---	---	**1**	---	
Med124	**Anatomy (2)**	1	---	---	1	**2**	**Med120**	---
Med125	**Physiology (2)**	2	---	---	---	**2**	**Med121**	---
Med126	**Biochemistry**	**1**	---	---	---	**1**	---	---
Med220	**Internal medicine**	**2**	---	---	---	**2**	---	---
Med 221	**Pharmacology**	**2**	---	---	---	**2**	---	---
Med 222	**Pathology**	**1**	---	---	---	**1**	---	---
Med 223	**Epidemiology**	**1**	---	---	---	**1**	---	---
Med224	**Applied Nutrition**	**1**	---	---	---	**1**	---	---
Med225	**Surgery and Specialties**	**2**	---	---	---	**2**	---	---

| Med226 | Forensic Medicine & Toxicology | 2 | --- | --- | --- | 2 | --- | --- |

Course		Credit hours				Total Credits	Requisites	
Code	Title	Theory	Debriefi session	clinical	Lab		Pre	Co
Med320	Pediatric Medicine	2	---	---	---	2	--	Med 321
Med321	Pediatric Surgery	2	---	---	---	2	--	Med 320
Med322	Obstetric& Gynecological Medicine	2	---	---	---	2	---	---
Med420	Psychiatric Medicine	1	----	---	---	1	---	---

c- Compulsory humanities and supportive science courses
(16 credit hours)

Course code	Course	Credit hours		Total credits	Pre- requisites
		Theory	Clinical/ Lab		
Sup140	English-1	2	--	2	--
Sup141	Nursing ethics	1	--	1	--
Sup142	Communication skills &Human relations	2	--	2	--
Sup240	English (2)	2	--	2	Sup140
Sup 241	Teaching methods and health education	1	1	2	--
Sup340	Developmental psychology	1	--	1	--
Sup341	Woman psychology	1	--	1	--
Sup400	Bio-Statistic	1	1	2	--

Sup401	Research methodology	2	1	3	Sup340

d- Elective humanities and supportive science courses (The student will select 4 credit hours)

Course code	Course	Credit hours		Total credits	Pre- requisites
		Theory	Clinical/ Lab		
SupE 600	Information Technology	1	--	1	--
SupE 601	Palliative Care	1	--	1	--
SupE 602	Disaster Nursing	1	--	1	--
SupE 603	Hospitals' budget	1	--	1	--
SupE 604	Demography	1	--	1	--
SupE 605	Counseling	1	--	1	--

5. Program Admission Requirements:

Students (male-female) eligible to be accepted in the program should have:

1) Attainment of secondary education certificate (Science division).

2) The first language is English (Except for graduates from language schools).

3) Holders of certificates of Technical Institutes of Health (Nursing Division) or Technical Institutes for Nursing to be admitted to the second year **(LEVEL 2),** with at least 75% total score.

4) The Faculty accepts students with a Bachelor degree graduated within the last 5 years, the degree obtained should be equivalent to the degree granted by one of the Egyptian Universities or Institutes and that the general grade in the university degree is at least good and they are admitted to the first level **(LEVEL 1).** They should attain secondary education certificate (Science division) or an equivalent certificate

5) All students who are candidates for admission to the faculty should:

a- Undergo a medical physical examination (being physically fit).

b- Pass the standardized tests for admission to Nursing Faculties in Egyptian Universities.

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6. Regulations for progression and program completion:

1. To obtain a bachelor's degree in nursing sciences with accredited hours, the student must achieve **150 credit hours** (university requirements - faculty requirements).

2. **Academic advisor:** At the beginning of the registration, the Vice Dean for Education and Student Affairs determines an academic advisor from the faculty staff for each student who will be responsible for his/her guidance and assistance in the method of registration and how to determine and choose the basic courses. The additional courses required by the academic program and the number of hours he must attend in each semester during the period of his study according to his ability and circumstances. The academic advisor's opinion will be advisory and not compulsory to the student.

3. The student will register in the courses during the first two weeks, the student can add or delete one or more course until the end of the second week of the main semester and the first week of the summer semester after the approval of the academic advisor.

4. A student who has not been able to register for convincing reasons approved by the Faculty Council, may register a late registration (during the second week).

5. The student cannot register in any course that have a previous requirement unless he/she has completed its prerequisites.

6. Registration for the summer semester is optional to raise the cumulative rate and compulsory for students who are scientifically controlled in order to improve their rate, the number of students registered should not be less than eight students (Or five students according to University regulations).

7. The students' registration may be postponed, discontinued or dropped out. This period should not be exceeding four main semesters during the period of his study at the faculty. Applications for postponement should be submitted no later than the end of the fourth week of the main semester. The postponement will start up after the approval of the Education and Students Affairs Committee and Faculty Council.

8. The amount allowed for the absence of the student without an acceptable excuse is 25% of the total actual time for each course.

9. The student is allowed to withdraw from the course after registering when he is called for military service. He is given a withdrawn assessment for military service (**MW**) in his academic record. This period is not counted within the validity of the courses.

10. The student under supervision whose grade point average is less than **2.0 (D)** registers a number of hours not exceeding 12 credit hours and not less than 10 credit hours in

the main semester and is registered as the rest of the students in the summer semester in order to try to improve the rate with the approval of the academic advisor.

11. A student who has a high cumulative grade point average of more than 4 (**A^{+} and A**) has the opportunity to register a number of hours between 20-22 hrs for each main semester.

12. Whenever the student completed 25% of the requirements of the graduation hours, he is considered to be transferred from a level to a higher level**.**

13. Students must be succeed in all the courses of the four levels to go into the clinical training year (**Internship**).

14. The students must perform compulsory clinical training (year of internship) for a full calendar year (12 months with 12 credit hours) in hospitals and health institutions under the supervision of the Faculty of Nursing. This is a prerequisite for graduation and bachelor's degree**.** The Dean of the Faculty and the Vice Dean for Community Service and Environmental Development will supervise the training.

15. **Attendance policies:**

   a. The course lecturer will register the attendance of the students at the beginning of each theoretical lecture or practical session in a registration form prepared for each course by the student affairs. The record will be delivered at the end of the semester to the Department of Student Affairs.

   b. The amount allowed for the absence of the student without an acceptable excuse is **25%** of the total actual time for each course.

   c. The director of students affairs at the faculty will alert the student if the percentage of absenteeism increases and before reaching 25% in a course based on the notification of the course lecturer.

   d. If the absentee rate exceeds 25% in a course, and the absence of the student without an excuse accepted by the Education and Student Affairs Committee and approved by the Faculty Council, the student will be awarded a **P (deprived)** grade in the course.

   e. If the percentage of the absence of the student in the course exceeds 25% of the amount of the credit hours for the course with an excuse accepted by the Faculty Council, the student will be given an **I (incomplete)** assessment in the course.

   f. Students who are deprived of the exam must be informed within one week before the beginning of the practical exams.

7. Methods and rules of student's evaluation:

a) The student is evaluated based on the following elements:-

1- Semester work: quizzes and assignments during the course.

2- Mid-semester exam will be held at the seventh week of the main semester or the fourth week of the summer semester at the same time of the lectures.

3- The final written, practical and oral exam will be held in the last two weeks of the semester and according to a schedule prepared by the Department of Student Affairs, approved by the Faculty Council and announced to the students no later than the twelfth week in the main semester and the seventh week in the summer semester.

*   The   grades   are   distributed   as   follows:

- The assessment of each course is **100 degree** and distributed as follows: -

   1. **The theoretical courses:**

   - 10% of the grades for the semester work.

   - 10% of the grades for short quiz or mid- semester examinations.

   - 80% for the final written test.

   2. **Courses that have practical applications or clinical training: -**

   - 10% of the grades for the semester work.

   - 10% of the grades for short quiz or mid-semester examinations.

   - 20% of the grades for the final practical and oral exam.

   - 60% of the grades for the final written exam.

   3. **Clinical courses: -**

   - 40% of the grades for the semester work.

   - 10% of the grades for short quiz or mid- semester examinations.

   - 50% of the course grades for the final practical exam.

b) Calculation of Cumulative Grade Point Average:-

1- Course Points = Credit hours of the course X Course Points.

2- Grade Point Average (GPA) per semester (for the nearest two decimal digits) is

calculated according to the equation:

$$GPA= \frac{\text{Course Points 1+ Course Points 2+……………………………}}{\text{Total credit hours for all courses completed by the student in the semester}}$$

3- The Cumulative Grade Point Average (CGPA) is calculated according to the equation:

$$CGPA= \frac{\text{Total score of all courses completed by the student}}{\text{Total credit hours for all courses completed by the student}}$$

C) The student must achieve a minimum grade of **(D)** in all required courses.

d) The student must achieve a minimum grade of **(D)** in a cumulative Grade Point Average

(0.2) to progress through the program.

e) The student gets an incomplete assessment **(I)** if he/she is unable to take the final exam for

a course or complete some of his requirements for compelling reasons accepted by the Vice

Dean for Education and Students Affairs and the Faculty council on condition that he has

attended and done at least 75% of the course requirements. The student should enter the exam

within two weeks from the beginning of the next semester and keep his / her practical and

periodical grades. In the case of not entering the exam, the student granted a forced

withdrawal grade **(FW).**

f) Courses in which the student obtains a grade incomplete, withdrawal or forced withdrawal **(I, W, or FW)** are not calculated as study hours and do not count in the cumulative grade point average **(CGPA).**

g) Students will not be allowed to enter the examination of any course that is not registered.

h) The student will be considered to be failed if he/she obtains less than 30% of the final written exam of the course.

I) The student will be deprived of entering to the final examination practical nursing courses if he/she receives less than 60% of the semester work and mid-semester exam. In this case, the student granted a grade of **(p)** in the course and this result will count in grade point average **(GPA)** per semester.

j) Students who fail in two courses, move to take other courses without interruption until graduation in the case of non-nursing courses.

k) The student is considered to be failed if he/she fails in one of the co-requisite both theoretical and practical nursing courses and does not register in the next level until success.

L) In the case of absence without an excuse during the final examinations, the student is considered to be failed and calculated for him **(Abs)**

m) The honorary degree is granted to the student who obtains a cumulative average **(B +)** and above in each academic level and their final cumulative grade point average is **(B +)** and above on condition that he/she has not failed at any level during his registration in the faculty or in the transferred faculty.

Grading:-

The following grading scale is used to determine conversion of percent score to letter grade:

Equivalent percentage	Average Grade point	Descriptive Grade	
90-100	5.0	A+	Excellent
85 to less than 90	4.5	A	
80 to less than 85	4.0	B+	Very good
75 to less than 80	3.5	B	Very good
70 to less than 75	3.0	C+	Good
65 to less than 70	2.5	C	
60 to less than 65	2.0	D	Accepted
Less than 60	Zero	F	Failed
---	---	P	Deprived
---	---	I	Incomplete
---	---	W	Withdrawal
---	---	FW	Forced withdrawal
---	---	MW	Military withdrawal
---	---	Del	Delayed

Evaluator	Method	Sample
1. Senior Students	Questionnaire, interview	50
2. Graduates	Questionnaire	50
3. Stakeholders (Employers)	Questionnaire, interview	20
4. External Evaluator (s)	External Evaluator(s) report	1
5. Others	Students' assessment results	100

Program Coordinator   **Faculty Dean**

Prof/ Sanaa abd-El Azeem   **Prof/ Amal Ahmed Khalil**